THE James Anderson

ACCOMPTANT'S 3Pocket=Companion:

MANUAL

Instructing Merchants, Gentlemen of Estates and others to begin their Books, carry on their Business, and make a Ballance; where nothing is omitted which can occur in the Course of Trade.

To which is added,

The Method of catching and curing Cod-Fift, Ling, Tusk,
Seath and White Herrings, with TABLES shewing
the CHARGES and PROFITS on FISHING,
and DIRECTION'S about boyling OYL.

By John Drimmond Merchant.



EDINBURGH, Printed in the YFAR M. DCCAXVIII.

(Price stitcht 2 Shill. Sterl.)



To the Right Honourable

The GOVERNOUR,

The Honourable

The Deputy-Governour,

And the DIRECTORS of the

Bank of Scotland,

This is humbly Dedicated

By

Their most obedient bumble Servant,

JOHN DRUMMOND.

THE

PREFACE.

THE following Sheets were only defign'd for the Heads of my Discourses,
to these Noblemen and Gentlemen whom I
instruct in Merchant-Accompts. But being prevail'd on to publish them at the Desire
of some of my very good Friends, I here take
an Opportunity to apologize to all who have
done me the Favour to subscribe for my Sett
of Books; and promise, they the Day appointed has been put off, I shall publish them
with all possible Dispatch.





THE

Accomptant's Pocket-Companion.



O Man can pretend to enter upon Business, before he rightly understands a distinct Method of keeping his Accompts in such Order, as at any Time he can satisfy himself and every Person with whom he trades, how the State of Affairs stands betwixt them.

ALSO, how he has disposed of such Goods,

Houses, Ships, or other Effects, which he had either purchased, or were lest to him: Whereby he knows to whom he

is Debtor, or who are Debtors to him.

THE Words Debtor and Creditor, being so well understood by the very meanest in every civil Society, it is not worth while to give their Etymology, and scarce to tell, that by Debtor, is meant the Person owing, and by Creditor the Person to whom he owes, or who gives him Credit.

A 3

Mer-

Merchant-Accompts being a Branch of the Mathematicks, are so much improved, that a perfect Knowledge of them is almost become a Science, because every Thing terminates in

a clear Demonstration.

I F therefore a Man, by Practice, makes himself Master of keeping his Accompts fair, by giving every Accompt the proper Title, and making every such Accompt justly Debtor or Creditor where it ought to be; he himself at any Time can adjust or ballance every Accompt: And in Case of Death, his Friends or Creditors will find no Difficulty in it: So that his Family cannot suffer; and his Character of having been an exact Man, will remain after him, to the great Satisfaction of his Posterity.

THERE is no Manner of Mystery in keeping clear Accompts, the every Man frames a Method to himself, according to the Nature of his Trade; yet all must in the End exactly ballance, if you observe to charge the proper Debtors,

and discharge the proper Creditors.

FIRST, When a Man launches out into Trade, he is to make a just Inventary of his Stock, such as Money, Goods, Houses, Land-Estate, Ships and Debts owing to him, either

in Accompt by Bond, Bill, or other Security.

AND in Regard Men of Business are presumed to owe to others, and that their real Estate is not what is contained in the above Inventary, but what remains after Deduction of the Debts which he owes: Therefore these Debts must be carried in to your Books immediately following the Inventary.

To guide you in forming this Inventary, your ready Money

comes first in View, and naturally is the first Article.

You are to notice in what Town, what Place of the Town, and what Part of any Building your Houses are, valuing them

as they cost; or, according to the Estimate put on them. If you have more as one in a Town, keep the Prices of each within the Line, and extend the Value of all to the out Column.

You are to give the Name of, and Place where your Land-Estate lies, valuing it at the Number of Years purchase it is worth. Neither will it at all be amiss if you insert a gene-

ral Abstract of the Rent-Roll.

Such Goods as are fold by Weight, and contained in Cask, Bales, &c. notice the Numbers of fuch Cask, &c. wherein they are contained, the gross Weight of Goods and Cask, and the nett Weight, which is the Remainder, after the Tare (or Weight of the Cask) is substracted from the Gross.

ALL Cask, Bales, Packs, &c. ought to be numbered.

Goods fold by Measure must have the Number, Pieces, and Measure of each Piece.

In all other Goods, notice the Quantity; after which the

Value, as they cost.

SOME in their Inventary value Goods as they do desire to sell them; but I know no Reason for this, but to make a Man appear rich by his Inventary, and, at ballancing, his Gain appear little.

You are to name your Ships, their Burden and Value, as

they cost, Reparations included.

In Debts due to you, add to the Person's Name the Nature of the Debt, the Tenor of the Obligation, the Time when payable, and the Sum due; and just so by Debts which you owe.

To Journalize all the Branches of your Inventary, by giving each Accompt a proper Title:

Ready Money is commonly exprest by the Word [CASH] which

which is derived (as Mr. Colinson rightly observes) from the Italian Word [CASSA] a Chest; whence we make that Chest in which our Money is, Debtor for what Sums we receive and put into it; and Creditor, by what Sums we take out, and pay from it.

Houses, Land-Estate, Goods, and Persons owing you, are

Debtors, by the Title under which they go.

AND because every Debtor must have a Creditor, we give the Word [S T O C K] Credit by each of the above Accompts, and

make it Debtor to every Man to whom we owe.

Thus having finished your Inventary, it will be of great Use and Ease to you to keep a Ware-House-Book, which saves the Trouble of giving every little Sale of Goods, a Post in your Journal and Leger.

OPEN this Book with both Sides in View: Upon the Top, for a Title, you name the Goods, and Ware-House or Cellar where they ly; upon both Sides you have a Column for the

Date.

On the Left hand fide keep an Accompt of such Goods you receive in; 1st, The Day, 2d, The Person from whom, the Ship or Place from whence, 3d, The Number and Quantity of the Goods received.

On the opposite Side you accompt for the Disposal of them; 1st, The Date, 2d, The Method of Disposal, either for ready Money to Persons, or ship'd off for Adventures,

3d, The Numbers and Quantities fo disposed of.

WHEN you see by the Ware-house-Book what Goods are disposed of for ready Money, you are to make Cash Debitor for that Sum, and give the Accompt which goes under the Title of these Goods Credit for the Quantity sold, and the Value sold for.

WHAT

WHAT you sell to any Man, you must charge to his Acompt, giving the Goods Credit therefore; and just so, when
you ship them for Adventures. At ballancing this Book, you
see what Goods are on hand.

BECAUSE there are Charges which must necessarly be laid out upon Goods; it is very proper you keep a Book of Incident Charges, wherein you are to take the Day when, and every particular Sum paid upon such Goods: All which being added when the whole Sale is made, comes as a Charge upon the Goods.

NEXT proceed to minute every Transaction of your Trade in the Memorial or Waste-book, in a very distinct Stile, yet couching the Narrative in as few Words as reasonably you can.

OBSERVE to make all Additions or Substractions in a Column or Columns within the Out-Column, that you may carry the real Sum to be debited or credited distinctly out, which not only gives you easy Journalizing, but the different Columns make a handsome and beautifull Post.

IF no Man is concerned with you in any Branch of Trade, you keep only

Proper Accompts.

IF you fell a Parcel of Goods for ready Money.

I. Write in the Memorial, 1st, The Date of Sale. 2d, The Quality of the Goods. 3d, The Numbers of Cask, Bales, Pieces, &c. 4th, The Quantity fold. 5th, The Price fold for. (as so much per Lib. Ell, &c.) And 6th, Extend the Sum to the outward Money Column.

In the Purchase or Sale of Goods, the Name of them is the Title of the Accompt, either as Debtor or Creditor: Because, tho, when I buy Goods from any Man, I am, properly speaking, Debtor to that Man, yet the Consideration of that Debt being for these Goods; I make the Goods Debtor to him, and give them Credit for every Sale made of them. So at ballancing the Accompt of Goods, I find what I have gain'd or lost upon such a Commodity. Whence you naturally see when Cash is Debitor, the Goods so sold must be Creditor by Cash.

H. Observe the same Method to minute buying of Goods. And since Cash is Debtor for the Sum I receive for Goods sold, and these Goods Creditor: By the same Parity of Reason, Goods bought for Ready Money are Debtor and Cash Creditor for the

Sum paid therefore.

III. Selling Goods upon Time, minute the Bargain, 1st, The Quality. 2d, The Quantity. 3d, The Price fold for. 4th, The Time when payable. And 5th, Extend the Sum.

To give the proper Debtor and Creditor, you'l consider, by what I said before, the Person buying being Debtor, I devolve my Right upon the Goods which now become Creditor.

WHEN you buy Goods you only reverse the Debtors and

Creditors.

IV. When you fell Goods in the way of Barter, (that is, I give one Commodity for another) after narrating the Transaction and extending the Sum, which is the Value of the Goods to exchanged;

You plainly see Goods received are Debtor, and the Goods

delivered Creditor.

IN Cases of Buying you still change the Debtors and Creditors.

V. You fell Goods.	nel Bu or Process is said, being
PART for Cash.	for a same which it got said.
for another M	an's Obligation affign'd to you.
for Goods in B	
payable in Tir	
MINUTE the Trans	faction by the following Example,

29th May.

Solpto John Dickinson 56000 W	eight Iron	at :	2 Pence per 1.
FOR which received in Cash, -			
Thomas Davidson's Bond assign'd	- 100	0	0
400 Bolls Wheat at 10 sb. per Boll	- 200	0	O' Water V
Payable 12. August -	100	0	obelio gni

L. 466 13 4

To Journalize, this Post.

Calb	Debtor	L. 66	13	4
Thomas Davidson -	Debtor			
WHEAT 400 Bolls -	Debtor			
John Dickinson -	Debtor			

IRON - - Creditor - \{\) 466 13 4

HAD John Dickinson only indersed Davidson's Bill to me, or given me Precept on him, I shou'd made Dickinson my Debtor, because it is Time enough to give him Credit B 2

when such Bill or Precept is paid, being only in a manner Security for a Sum, which if not paid, must recur upon the Drawer or Indorser.

I. If your Houses are pull'd down or burnt, in regard your Stock is diminished by their Value, the Title Houses is Cre-

ditor by Gain and Lofs.

N. B. The Words Gain and Loss we make the Name of an Accompt; whereby at ballancing our Books we find how much our Stock is increased or decreased since we commenced Trade.

THEREFORE making that Title Debtor to every Accompt I lose on, and Creditor by every Accompt I gain on, the Difference betwixt the Debtor and Creditor side, shows my nett Gain or Loss; that is, If the Sums on the Debtor side being collected, do not amount to the Sums on the Credit side; so much as it takes to ballance or make up the Value of the Sums on the opposite side, so much is my real Gain, and è contra.

II. When I sell a House, 1st, For ready Money, I give it Credit by Cash. 2d, If upon Time, by the Person to whom sold. 3d, If in Barter, by the Goods or other Effects. 4th, If the Bargain is part Money, part on Time, part Barter, observe the preceding Example on Goods; consequently each or any of these Titles is Debtor to the House sold. After the same manner in Buying, mutatis mutandis.

My Land-Estate being Debtor in the Inventary to Stock for the whole Value; we now come to find out the proper

Creditors.

ALL the Branches in the Rent-Roll being the annual Gain, my Estate is yearly so much better'd: It would seem to follow, the Estate ought to be Creditor by Gain and Loss. Upon the Main

Main it is so: Yet to be distinct in Accompting for this Estate, and to know how each different Branch is dispos'd of, please notice.

I. Barley, Oats, Wheat, Meal, Kain and other Eatables expended in the Family, also Services imposed on the Tenants, are to give the Estate Credit under the Title Gain and Loss, because they are sunk so, as never to come in, to any other Accompt.

II. If I sell any Part of the above Branches, Cash, the Person to whom, or Goods for which sold, gives Credit to the Estate

for the Value.

III. If any of the Tenants owes all or any part of what he ought to pay, by his holding in the Rent-Roll; it is evident they become Debtors, and the Estate is Creditor by them, claffing them under the Title of Out-standing Debts. In this Case, what Carriages or other Work-duties are not served for, must be charged in Money, according to the Value laid on them in the Tenant's Tack.

OBSERVE always, in the Accompt you keep with fuch Tenants, be particular in narrating every Branch of the Revenue, for which he thus becomes your Debtor, and in accompting for Payments made by him, to give him Credit after the same manner as any other Correspondent.

IV. Also give the Estate Credit by Gain and Loss, for all

Meliorations on the House, Gardens and Out-houses.

V. And by every Sum received as Part of the Money Rent, making Cash Debtor, and the Estate [not every Tenant] Creditor, because it is customary that the full of the Rent-Roll is paid in, every Year, tho' at different Terms. It will do well to carry in the Abstract after the following Method.

o bad b a 29. M A Y.

Thomas Davidson my Rent Gatherer has cleared his Intromissions with my Estate.

Used in the Family,

	Oats	50	Bolls	- 1	. 10	5 12	1			
	Barley	60	Dons	doule		0 0				
	Meal	100	_		50		0	ulaW or		
Kain,	SHens Capons	200	lin esay	0.510	Ten	4 3		te II. I		
Carriages	Short	70		20140		3 10	DOM: 1"	Lecom.	yuh	
Carriages	" lLong	20	# 31 × 31	0 -	alsi B	2 0	0	a mali		
or, mult	in, the M	Anaxr	Dant	Market State of the State of th	101	-	-	L. 98		
PAID	in, the ivi	oney	Kent					100	00	
itin Yudi	ou keep w	v agn	Accon	on the	, av	awis	1	. 198	00	

By what is said, Gain and Loss is Debtor L. 98 for Family Expence. Cash is Debtor L. 100, for so much received. And my Estate is Creditor by both L. 198.

THE Book which you clear with your Tenants by, may be

in the following Form.

On the left Hand or Charge fide, give 1st, The Man's Name. 2d, The Room of Land he possesseth. 3d, Every Particular he is to pay. And 4th, The Silver Rent.

Offract after the following Method.

John Thomson in Woodhead Cropt 1718

Victual Rent.		Kaine.	Carr	Silver Rent.			
Wheat Bolls at L. 1	Oats Bolls at L 6:8	Barley Bolls at L 6: 8	Meal Bolls at L 10	Hens at 5 d Capons at 8 d.	Short at 1 %.	Long at 2 %.	L. fb. d. pts.
40 1	50	60	100	200 50	170	20	11 100 [-1-1-

On the opposite side you have the same Columns with the Addition of one for the Dates of each Payment he makes, which you are to collect at the Term, when all the Payments ought to be complete; whereby you see, upon which of the Branches he is owing any Part of his Rent. Therefore having prepared the Rent-Book for the succeeding Year, the Rests come to be the first Article, as a Charge upon the Tenant in his next Accompt.

THESE may guide a Merchant who has a Land-Estate. I design hereaster a more full Discourse for the Aid of Chamber-lains, and all other Officers about a Great Man's House, for

their distinct clearing with their Lords.

I. When you keep an open Accompt with a Man, you make him Debitor to Cash, for what Money you pay to, or for him, narrating for what such P ayment is made. 2d, For what Bills you remit or send him. 3d, For what Goods or other Effects you deliver or send him. And he is Creditor, 1st, By Money. 2d, Remises. 3d, By Goods you receive.

Ships are Debtor or Creditor the same way as Goods, viz.

Cash, Persons buying or selling, and Goods in Barter.

Proper Adventures you shall understand, when we come to Accompts in Partnership.

You

You may keep an Accompt of Interest, which is Debtor to Cash for Annualrents paid me, and Creditor by such Sums as I pay to any who has my Obligation.

N. B. If you deal not much in Bonds, you need not keep this Title in your Books, but fink it in Gain and Loss, for

there it must center at last.

THAT you may know your Expence, you make an Accompt of Proper Charges, in which you class (in separate Columns) Pocket Money, Diet, Lodging, Washing, Apparel, &c. This Accompt is Debtor to Cash for Money paid, and to Persons to whom I owe upon these Accounts, or to Goods given in Compensation of such Debts. It is Creditor by Gain and Loss, being so much of my Estate sunk for Living.

Bodomry, is when a Sum is lent and no Security, save a simple Bond given upon the Faith of the Arrival of a Ship at such a Port, and in regard, the Money is lost, if the Ship be cast away, there is a valuable Consideration above the common Interest or Exchange. This being a Hazard or Wager upon the Ship's Bo-

dom, we give it the Title of

Bodomry Accompt, and is Debtor to Goods, Cash, &c. for the real Value of what I advance, and to Gain and Loss for the Confideration allowed for the Credit I give. If the Ship arrive safe, it is Creditor by Cash or Goods, when I am paid upon her Arrival; and by Gain and Loss, if she is cast away.

You keep an Accompt with Ship-Masters after the same

manner as with any other of your Correspondents.

Your Houshold Furniture is a Part of your Stock, that Title is Debtor to Cash, Persons from whom, and Goods for which purchased, and Creditor by Ballance, if still in Custody; then they become an Article in the next Inventary, as do all other Goods remaining on hand. If all or any part are disposed of, it

is Greditor by the Title of the Accompt for that Transaction. IF you keep an Accompt of House-Rent, it is Debtor to Gain and Loss, for what Rents you pay; and Creditor by Cash. for what Money you receive for Rents.

Family Expence need no Title, being naturally funk into

Gain and Loss. Sailziures on Bargains, &c. therefore 'tis Time enough to carry them into your Books, when you gain or lose by them.

Some People keep imaginary Accompts, fuch as Delivery. Accompt of Goods bought and fold, which are really unneces-

fary.

Such

IF you want to know what you make on the Provision allow'd for Goods confign'd to you, it is done by keeping an Accompt of Commissions, which is Creditor by all the Provisions charged on your Correspondent, either for Sale or buying his Goods, and Debtor to Gain and Loss, being so much nett Gain added to your Stock. The same Way you can know what each Correspondent makes yearly by your Consignations.

MERCHANTS frequently give a valuable Consideration one to another, to run the Risque of Ship or Cargo they are concerned in, and is named Infurance, which diminishing the Profit on a Voyage, when you infure, may be added as a Charge upon the Adventure, therefore comes more properly into the Scheme of the Voyage, a Book for which you are to keep; the Method shall be described, with the manner of transporting it to the Tournal. caking up or clearing, after

WHEN you risque another Man's Adventure, and receive 2 Consideration in hand, which Merchants name Pramio, you are to keep an Accompt of Infurance, which is Debtor to Gain and Loss, and Creditor by Cash in the case of the Ship's Arrival. If the Ship is cast away, you have usually a Rebate for Payment of the Money, Value of which was insured on her. For what Money you pay, Insurance is Creditor by Gain and Loss for the Difference betwixt the Pramio and the present Payment; which being added to the Money it had Credit for before, upon Payment of the Pramio received, it is Debtor to Cash for the Money presently paid out, and ballances the opposite, and you see this Accompt closed.

To avoid Multiplicity of Accompts, you can bring as many as your Paper can contain under one Title, giving them different Columns in the Leger, where every one ballances di-

stinctly, as if they were separate Accompts.

THE different Commodities your Country affords, under

the general Title of Domestick Trade.

AND such Men as I give not an Accompt to, I collect under the Title of Domestick Correspondents.

AND for Forreigners, Correspondents in such a Kingdom.

Accompts in Partner Ship

ARE, When a Society of Merebants enter in Trade, and resolve all the Members shall be jointly concerned in every Transaction. The Accompts are to be kept with no other Difference from Proper Accompts, save the Title at commencing their Partnership.

Ar breaking up or clearing, after having found the nett Gain or Loss during their Trade; each Partner's Proportion must be brought into his Particular Accompt. If the Society gain, Gain and Loss is Debtor, to; if they lose, Creditor by e-

very Partner for their Share.

Such

Such Societies entertain an Accomptant, or one of the Partners keeps the Company Accompts, with no other Difference from *Proper Accompts*, except making every Partner Debtor or Creditor, upon Receipts or Payments, as other Cor-

respondents.

When you keep your own private Trade, and take in a Partner or two in any Adventure, make Cash, Bills, or any other Effects given by him for his Share or Proportion, Debtor to such Man his Particular Accompt, and if he does not advance his Share, make him Debtor to the Goods hazarded on such Adventure. At the End of the Voyage when you find the nett Gain, give each Partner Credit for his Partiof such Gain; if there is Loss on the Adventure, he must be debited with his Part of the Loss. In the first Case, Gain and Loss is Debtor to his Particular Accompt. In the last, That Accompt is Debtor to Gain and Loss.

To fave a great many Posts in the Journal, and to make the Accompts of the Voyages you have Interest in, show the Gain or Loss at one View; we keep a Book under the Title of

Scheme of Voyages,

Which opens as the Ware-House-Book. On the one side, insert the Invoice of the outward Cargo and Charges added, on the opposite side the Accompt of Sales, as advised by your Factor, with the Charges deducted. On the first again, the Invoice of Returns ship'd by him with Charges added; opposite to it, the Sales of these Goods, as you collect them from the Ware-House-Book. By this Scheme you see the nett Gain or Loss upon the outward and inward Cargos in Trading Voyages.

C 2 UNDER

UNDER all, if you trade with Partners, proportion the different Shares of Gain or Loss, to be carried to the Particular Accompt of each Person concerned with you.

DIFFERS little from the first Part of the Scheme-Book; for on the first side you insert the Parcels of Goods sent you, with the Marks and Numbers: It may happen your Friend sends the Prices to guide you in the Sales. In this Case notice them regularly.

On the opposite side, keep an Accompt of the Sales, deducing the Charges you pay on Accompt of these Goods, together with the Commission or Provision allowed for your Trouble.

I wou'd keep all confign'd Goods in this Book, untill the whole Sale is out, or that my Correspondent calls for his Accompt. At which Time I see by the Ware-House-Book what are sold, and what on hand.

MERCHANTS as well as Masters ought to keep in a Ship's Book the Outrick, and Reparations to be carried in to the Scheme of the Voyage. Example.

Which the Invoice of the outward Cargo and Charges added, on the opposite side the Accompt of Sales, as advised by your the opposite side the Accompt of Sales, as advised by your Factor, with the Charges deducted. On the sirft again, the Invoire of Returns shipd by him with Charges added; opposite to it, the Sales of these Goods, as you collect them from the Ware-House-Book. By this Scheine you see the nest Galls or Loss upon the cutward and involved Cargos in Tracing Septential

Accompt of Ship Isabel's Vo

Sept. 12 Ship'd by J. D. on Board faid Ship,	I I. h. d.	T. h. d 12	17 0 2 121
John Spence Master. Consigned to A. W. for Accompt of J. D. J. B. and G. M. each \frac{1}{3}.		Di jii a. Pts	L. Ju. u. Pts
Lasts 20 Lasts Salmond, at L. 2: 10:0 } per Barrel. 2: 7: 6 2: 7: 6 2: 7: 6 30-Herrings - : 16: 8 4-Beef - 1: 3: 4 Charges. Per Book of Incidents 24 Ship'd by A. W. at Dantzig.	300 56	799:10 - 356 3:16:7:8	1159:6:7: 8
Sh. Lib. 526 Fine Iron 526 Scampaloon 526 Square 1578 P. F. At 16 per Sh. Lib. : -	P. F.		
Charges. At the Custom-house P. F. 150 Porterage	901 4	P. F. 26149\frac{1}{4}	1743:5:5
			Foyage !

Voyage to Dantzig, 1717.

Sept. 18	Sold at Dantzig by A. W. Laft.	P. F.	P. F.	L. Sh. d. 12 Pts	L. Sb. d. 12 Pts
	27. Salmond at P. F. 60 } per Barrel, 30. Herrings, —17 4. Beef, —22 Charges.	19440 6120 1056	26616		
	Cuftom of Salmond, of Herrings, of Beef, Spent at Sale and Deli-	648 360 : 48		obination of	1
	very, with other petty Charges per Accompt,	:50	agi k	i escuinea b	A injuried A
	Commission at 2 ½ per Ct.	2671	13734	5 -1 1 11 -15	Correspond
	Net proceeds at 1 fh. 4 d. 3	dr er di	252423	1682: 16: 1: 0	
	Gain'd,		90 2012	523: 09: 5: 4	
OH. 16	Sold here per Ware- house-Book. Sh. lib. 526 Fine Iron.				Guand L
	526 Scampaloon. 526 Square. 1578 at 1. 2 10 per Sk. lib.	1 2046	, 12 C	100	Care and I
	Charges. Per Book of 3 L. fb. d. Incidents, 3 166: 13: 4	1.3945	.5 m	E PROPERTY AND	Did Drive
	Outrick per \$ 66:07:8	018	.5	Night and	TANKS 2
	Alberta and the	233.1	1. sh. d. 3711: 19: 0 1743: 05: 5		3711: 19:0:0
	Gain'd,		1 75	1968: 13: 7: 0	
la la	Total Gain.	1		2492: 03: 0: 4	

In the preceeding Scheme and Journal Post, you have if, The Invoice of the outward Cargo. 2d, The Sales Abroad. 3d, The Gain on the Outward. 4th, The Returns ship'd by your Factor. 5th, Sales of the Goods as you collected them from the Ware-House-Book. 6th, The Gain on the inward Adventure. 7th, By adding the inward and outward, the Sum is the Total or nett Gain. 8th, You are to proportion that in three, the Number of, and the Gain of your Partners.

You see Forreign Adventures Debtor for the outward Car-

go.

Domestick Trade Creditor by the Value of the Goods.

A. W. my Factor in Dantzig, Debtor for the Sum as they are fold.

Foreign Adventures Creditor by the Value, as it was before debited.

Gain and Loss Creditor by the Profits on the outward. Again when A. W. Ships the Returns.

Foreign Adventures Debtor for Cost and Charges.

Creditor by the fame Sum. A. W. When the Goods are fold.

Cash Debtor, if paid for on an unulo Hamila sot no I

ni Persons Debtor, if fold on Time in nov donly agreed ont

Goods Debtor for what remain on Hand. to alt : 1999 I odt

Foreign Adventures Creditor, by the Value in my Factor's Invoice.

Gain and Loss Creditor by the Profit, and Debtor for the Loss.

AFTER you have proportioned your Gain, OVIVAL

And each of your Partner Creditor by } their Share.

under a general Title. Proc

IF thus you ballance each Adventure in Partnership, there is no Occasion to keep any other Accompt with your Partner, fave his particular Accompt.

WHEN you trade Coast ways; in Place of the Title Foreign, use Coasting Adventures Northward or Southward.

IF any of the Society borrow from, or lend to the capital, consider them as private Men, to avoid keeping Accompts with them under different Titles, which may give Trouble and create Confusion.

MERCHANTS ought not to neglect keeping a Book for Port of Letters, because that is an Article charged to their Correspondent's Accompt; it may be kept, 1st, With a Column for the Correspondent's Name. 2d, The Place of his Residence, or from whence he writes. 3d, The Date of the Letter. 4th, The Day received, and it will not be amiss. 5th, The Day answered, which will be an Ease in any Case of Recourse to the Letter-Book. You need keep no Money Column, because Postage being always rated; you are only to value the Number of Letters: But if your Correspondent writes from different Places, keep a Money Column.

You see a small Column in the Journal for the Folio, where the Accompt which you make Debtor or Creditor is found in the Leger; therefore prepare a small Book, into which you carry all the Titles in the Leger, according to the initial Letters, by the Alphabet, adding the Number of the Folio, where the Accompt is; which Numbers, before you begin to tran-

sport, are to be placed in the Journal.

HAVING titled the Leger or Great Book of Accompts, make inner Columns for the Quantity, Quality and Numbers of your Goods, and the Names of the Correspondents you keep under a general Title. Proceed to transport. In this Work there

there is no Difficulty if you observe; when an Accompt is Debtor, to see what Title is Creditor, and write on the Debt side, To such an Accompt, and hint at the Reason of the Debt in sew Words; then notice the Folio where the Creditor is found, and carry out the Sum. Example from the preceeding Fournal Post.

In Folio 5th, is the Title Foreign Adventures, which is Debitor, L. 1159: 6: 7: 8; and in regard Domestick Trade is Creditor, you write on the Debit side of F. A. to Domestick Trade, which is in Folio 6th; turn to the Credit side of it, and write, By Foreign Adventures, carrying the Quantity of Sal-

mon, Herrings and Beef into their proper Columns.

Then Correspondents in Poland, A. W. is Debtor.

To Foreign Adventures 1.1159:6:7:87 P.F.25242 3 l. 1682:16:1 To Gain and Loss - 523:9:5:45 P.F.25242 3 l. 1682:16:1 And on the Credit side of each of these Accompts they are Creditor by Correspondents in Poland for their respective Sums, and so with all the other Parts of that Post, and any other that occurs to you.

BEFORE you ballance your Leger, carry the Incidents from the Book, where they are kept into the Journal, that you may debit every Parcel of Goods, except what you have already given Cash Credit for, in the Schemes of Voyages.

BALLANCE the Ware-House-Book, that you may carry what Goods are on hand in to the Accompt of Ballance, at the

Value they cost.

SEE that you have rightly charged the Outrick of your

Ships, in the proper Schemes.

WHEN you transport into your Leger, make a Prick or Mark at every Title of an Accompt you carry from the Journal, which you must carefully examine, that each Debtor and Creditor have its just opposite.

COMPARE the fournal with the Leger, that every Article

and Sum is rightly carried in.

Now to ballance, or close all the Accompts in the Leger,

Sum up the Debtor and Creditor side, and where you find a Difference, the least side must have the Addition of a Sum to make them equal. But to know what Title, whether Gain and Loss, or Ballance, you are to give that Sum which makes both sides equal; observe the following Instructions, noticing, when the Difference is expressed by the Word To, it salls on the Debit side, if by the Word By, it is on the Credit side.

```
Calb
         closes To or Dy Dudunce.
            - To or By Ballance.
Houses
             By Ballance. .
Estate
Mens Accompts - To or By Ballance.
Goods
            - To or By Gain and Loss, if fold.
                  - By Ballance, for what are on hand.
Ditto
                   - By Ballance, if not fold.
Ships
Foreign } _ To or By Gain and Loss.
Adventures
              - To or By Gain and Loss.
Interest
Gain and Loss - To or By Stock.
Proper Charges - - By Gain and Loss.
            - To or By Gain and Loss.
Bodomry
Housbold
           · Closes
                    By Ballance.
Furniture
House
                    To these to whom I owe.
                    By these who owe me.
Rent
Outstand- ?
                     By Ballance.
 ing Debts 5
```

STOCK is the last Accompt to be ballanced, and closes To, or By Gain and Loss, as you are better or worse by your Trade, which you see by the Ballance of the Accompt under that Title. And on the Debit side, To ballance for your present real Estate.

HAVING made up the Accompt of Ballance from the clofing of the other Accompts, the Debit side of it is the Inventary of the Stock upon which we begin to trade; and the Credit side is the List of what Debts you owe, which you carry in to your new Books for an Inventary, according to the preceeding Directions, and then go on to the Transactions in your Trade.

I thought proper to subjoin a short Essay on Fishing, to encourage all our Country-men in the Application and Improve-

ment of the most beneficial Branch of our Product.

I refer you for applying these Rules to my Sett of Books, entitled, Merchants Accompts made easy.

FINIS.



Pocket-Companion. o cer is she in the Account to the halfanood country alone Te that I die. And on the Dabit fide, To bellance for your prefing real Effects tando the other Achtepes, chapital a fill of it is the American tele is the Little of what Debre you ove, which you carry in to this new books for an Industry, seconding to the precedure it the early on the state of the Application and Improved. SETTISE STEEDS TO SETTING THE PROPERTY OF THE To the Merchand, A: Scotland.

ESSAY

Towards the METHOD of

Curing Cod and Ling-Fish, Dry and Mud, White Herrings and Seath-Fish; and some short Directions about boyling Oyl.

lean while, I ale to be excused for any Confidence in this

bort Estay; and food rection my felf bappy to fee my Country beein to flourish by any Advice I am capable to give obtait Trade.



To the Merchants in Scotland.

GENTLEMEN,

SInce nothing can more testify Generosity than boldly risquing your Stocks, by exposing them to so many Hazards, such as dangerous Voyages, Enemies Ships, bad Mercats, and worse Creditors; you justly challenge the Protection of any Attempt for the Encouragement of Trade.

Having never seen any Thing of this Nature communicate to the Publick, I thought a vacant Hour could not be so well employed, as in giving a hint to some better Pen to improve upon

the Subject of Fishing.

Several Attempts have been made to settle Fishing-Companies in our Northern Parts, which have failed, either by want of ready Money, or Necessaries to supply the Fisher-Men.

If this meet with Encouragement, I shall endeavour at some Directions, to settle such a Company upon a solid Founda-

tion.

Mean while, I ask to be excused for any Omissions in this short Essay; and shall reckon my self happy to see my Country begin to flourish by any Advice I am capable to give about Trade.



The Method of curing Cod and Ling-Fish, Dry and Mud, White Herrings and Seath-Fish; and some short Directions about boyling Oyl.

E clearly see that the Almighty did not separate the World into Islands and Continent by interveening Seas, purposing, that one Part of Mankind should remain ignorant of the Condition of the rest of his sellow Creatures, by Reason of that watry Barracade; seeing the Great God deign'd himself to be the first Sea Architect of that stupendous Fabrick the Ark.

THE Divine Providence so ordered the Product of different Countries, under their several Climates, that each Nation should want what Commodities their

Neighbours fuper-abounded in.

BESIDES all our other Produce and Manufactures, these Kingdoms have so particular a Blessing bestowed upon them, by having their Seas stored with the best Fish in the World. It surprizes to find so few who adapt themselves to the Cure of white-Fish which is a Branch of Trade of the most universal De-

D 3

mand

mand, by all Countries on this fide the Line.

Our Legislators, for encouraging their Merchants to enrich their Nation by such a valuable Trade, have given the Bounty of a *Draw-back* on Fish exported, very much exceeding the Duties on foreign Salt imported.

Our Neighbours in Holland have rendred themfelves a rich and flourishing People, by improving this inestimable Treasure, so wonderfully in a manner thrown into our Laps, which exposes our Neglect and

Sloth to all trading Nations.

In regard, many who would be very much inclined to risque Part of their Stock on so good a Design, may be ignorant of the Easiness and great Value of this Trade.

I shall endeavour at giving Directions to proceed in the Cure of white dry Fish; then give some Instructi-

ons about mud or wet Fish.

In this, I shall follow the Method used for serving the nicest Market, i. e. Hamburgh, Bremen, and all Germany.

AND first, The Undertaker must make the neces-

fary Preparations of

Boats.

Tackle.

You are to confider what Part of the Coast you design to fish upon, and prepare your Boats accordingly.

IF your Country lies not in a strong Tide-way, your Boats may be strong built, consequently heavy,

and

and require the greater Number of Men in them, when the Weather is calm.

IF where you fish be in rapid and current Tides, your Boats ought to be light and clever for Rowing:

And in fuch Seas you have always the best Fish.

For your Lines, you are to consider, 1st, The Lines. Depth of the Water where you sish, and it is to be observed, that the best and strongest Fish delight to swim on these Banks where the Water is deepest. 2dly, The Number of Fish (always reckoning for the heaviest Size) your Boat is capable to carry a shore, allowing sewer for the greater Distance you set your Lines off Land.

To one End of your Line make fast a Weight of Lead, or what else you please capable to fink the Line Lead. to the Bottom.

ABOUT three Fathom from the End, splice in a Snout or Snude of a smaller Line (which the Fisher-men snouts. commonly make of Twine spun by themselves) of 3 or 4 Foot long, as the Tides are; if little Tide, the shorter Snout, to which your Hooks are made fast.

HAVING, as before considered, the Number of Fish your Boat can carry, fix so many Snouts at a Fathom Distance, at least each from other, upon your great Line or Log, which takes its Name from an

Earth-worm so called, as you find convenient.

You are then to allow so much waste Line as the Water is deep, rather some Fathoms more as less; to this you are to fix your Buoys: These may either be Buoys: two strong Ox Bladders, or a tanned Sheep's Skin blown up.

WHEN

WHEN you set your Lines, take Meiths or Marks upon the Land, whereby you can find them in the Morning, for you always fet in the Evening.

IF you can get Foreign Hooks, they are much pre-Hooks. ferable to our own, altho that Manufacture might be

much improved if Fishing was encouraged.

You must also provide Hair-cloth, which is Haircloth. wrought half Yard wide, we commonly have them from Hamburgh.

LET the Place where your Boats land be where you have a Beach above high Water Mark, covered Beach. with pretty large round Stones if possible: If you have none naturally, you must of necessity make such an one by carrying and laying Stones, otherwife your Fish cannot dry, nor the Slime and Blood run from them.

You are to have a Table to split your Fish on, this Table. may be 7 Foot long and 3 Foot broad, of a convenient Height; this you carry down closs to the Sea when you split and clean your Fish.

You are to have a fufficient Number of Hand-Bar-Barrows.

rows.

Your splitting Knife ought to be at least 6 Inches in the Blade, and the Knife. Handle capable to receive the full Grasp of a large Hand of this Shape.

You ought to build a Store-House closs to the House.

Beach, big enough to fuit your Trade.

LASTLY, you are to make Fish-Fats, in Number Fish-Fats. conform to the Quantity of Fish your Boats can catch; they are made of Oak Plank, I + Inch thick, deep, a good Reach, broad 4 Foot, and at least 6 or 7 Foot long. The Seams are to be nicely caulkt and well pitcht by a Carpenter, and tarred every Spring. In the Bottom you have two Holes to let out the Pickle.

HAVING made these necessary Provisions, you are to keep in your Storehouse every little thing the poor Fisher-men have Occasion for.

Cure.

IF your Business can afford it, you ought to entertain a Splitter; he can instruct others whom you may settle at the different Places where your Boats land.

THE Benefit of this is great, because a Fish when nicely

fplit, shows to vast Advantage in a Foreign Market.

A curious Splitter begins under the Tongue, and cuts down to the Navel, he throws away the Bone so tar, the rest remains with the Fish; he leaves a little of the small Part of the Bone, which we call the Feather.

You ought to suppress a Custom the Fishers have, of splitting at Sea, unless each Boat has a Man who can do it well; because thereby you lose the Tongues and Soams, which are delicate when salted.

CLEAN the Head and Lug, which is the Extremity of the thin Part of the Belly, and let no Blood remain on the Fish; wash them well in the Sea, and throw them on a Heap to drain the Glit from them.

COVER the Bottom of the Fish-Fat with Salt, lay the Backs of the first Fish down, cover the Bellies with Salt; lay the next Fish Belly to Belly; observing this Method untill the

Chift or Fat is full, or the Fish all laid. Be sure to salt the Lug well, for the Fish begins to spoil first in that Place.

WHEN the Salt begins to melt to Pickle, lay heavy Stones on the Fish; this squeezes the Glit from them, and makes them clear when dry.

LET the Fish ly untill the Salt is intirely run to Pickle, which may be in two Days, take them out and washthem well in the Sea, lay them out on their Backs single upon the Beach.

EVERY Night lay them in Pairs Belly to Belly; when they are half dry, upon the least Rain, clap them together in Pairs,

or tofs their Backs up.

WHEN thus half dry, every Night make them up in Horfes, i. e. lay down the first Layer in a Circle, so wide as you design your Horse, the Backs down; then heap on to make it narrow at Top; this you cover with the Hair-cloath in Rain.

EVERY Morning, with the Sun, lay out your Fish to dry; you can know when throughly dry, by taking the Fish by the Tail, hold it up, and if well cured, it is almost so stiff as to stand in your Hand. In N. B. The Fish are good, if clear.

WHEN your Fish are dry, you may build them up in the Store-house, if capable to receive them; if not, build them up in large Horses; and in Rain, cover them with Hair-cloth or Boats Sails.

WHEN you design to ship or send off your Fish, lay them out an Hour or two upon the Beach, with a warm Sun; this gives them a Clearness like hoar Frost, which we call the Bloom.

IF thus shipt, they will keep the Bloom, untill they are land-

ed at any foreign Mercat.

Your own Experience in curing one Fat of Fish, will be a better Rule for the Quantity of Salt required, than any Person can give you.

I shall give a Guess in the adjoined Scheme.

Mud Fifb

· ARE used directly as those you resolve to dry; give them one Day upon the Beach to drain the Blood and Glit from them.

THEN pack them in Barrels with dry Salt, as you do in the Fat.

IF you are to flow them in the Ship's Hold in Bing, then make Partitions as Fats.

WHEN you falt mud Fish at Sea, you rub them well all over with Salt, before you either barrel or bing them; but you must bestow double the Quantity of Salt.

You may fave the Pickle of your dry Fish, in which you lay these that are under the Size of 18 Inches, because they cannot be exported; therefore falt them and Skate, with small Salt for an Inland Confumpt.

Herrings, white.

I shall suppose your Fisher-men know how to lay and hale their Nets: A sufficient Number of which you must provide for each Boat according to her Bigness.

You set your Nets at Night, and the Boat rides fast by the Rope of the Last you throw out, so drives by her Nets.

THE Reason of having more as one is, that you may easily make them up as you hale them in, without intangling; which could not well be done with one large Net.

By the Dawn of Day you begin to hale the Nets as fast as you get Herrings; some of the Men sall about gipping or gutting them; and assoon as all the Nets are in, set all Hands to work.

THE Dutch throw all the Herrings away which are not gipped against Mid-day, as being good for nothing but to spoil the rest.

IF your Boats land their Fish every Morning, you can rouze the Fish in Fats.

Cure.

LAY Salt on the Bottom, then a Layer of Herrings, which fprinkle with Salt; then another Layer of Fish, and so on untill the Fat is full, or all the Herrings laid.

LET them rouze 16, 18 or 20 Days, as your Time can permit; draw off and fave your Pickle, being incomparably

better than any fresh made, drain them two Days.

Your Packer ought to be dextrous in packing the Herrings closs together, setting them upon the Ridge of their Back, and covering every Fish well with Salt.

THEY must be well squeezed down, by heaping them above the Chime of the Barrel; then the Cooper claps on the

Head, and jumps upon it, till it enter the Chime.

WHEN headed, throw the Barrel down on the Buldge:

Make a Hole in the Bung-stave for a Funnel to enter.

IF you judge your Pickle may run short, add a sufficient Quantity of fresh Water, which strengthen with Salt, till capable to swim a Herring.

FILL

FILL up your Barrels two or three Times with Pickle un-

till they can hold no more, before you close them.

Your Cooper must be very carefull about tighting the Barrels; if the Pickle leak out, your Herrings will gild, and then they are fit for no Mercat.

THE Dutch dare not wet their Nets before 13. June, and

fish none to the Northward after 1. of August.

THE 14. August they fish on the Banks of Tarmouth, for Herrings, which they smoak for their own Winter Consumpt.

You will know a well cured Herring, cut it to the Bone, and if both Fish and Bone is white, the Fish is perfectly good.

A Barrel well packed will hold 900 Herrings.

Estimate of the Quantity of Salt.

1 Bushel, or 84 Lib. Weight of Foreign Salt will cure 120 dried Cod.

2 Bushels, or 168 Lib. Weight will cure 120 dried Ling.

2 Bushels will cure 120 wet or mud Cod.

4 Bushels will cure 120 mud Ling.

14 Bushels will cure 12 Barrels white Herrings, and half that Quantity for red.

6 Barrels small Salt will cure 12 Barrels white Herrings.

3 Barrels to fo many red.

THESE cured with small Salt are only for an Inland Market, because you dare not export them.

To encourage young Undertakers in beginning so benefici-

al a Trade, peruse the following Schemes.

THEY are calculate for the Cure of 120 Fish.

E ;

Column

34 A Short Essay towards the Method

Column 1st, Is the Price of the Quantity of Salt at the highest Value here.

2d, Is the Custom and Excise of the Salt.

3d, Value of the fresh Fish at the highest.

4th, Are the three first Columns added to make a total Charge.
5th, Is the Debenture or Bounty given by the Crown to encourage Fishing.

6th, Is the nett Sum your Fish cost after Deduction of the

Debenture.

I have reckoned the Herrings at 10 Pence per Hundred, which will be a high Price, if you ballance what they cost you during the whole Season of catching them.

The sell rill case in Barrels white Herriors

stance of the Stance

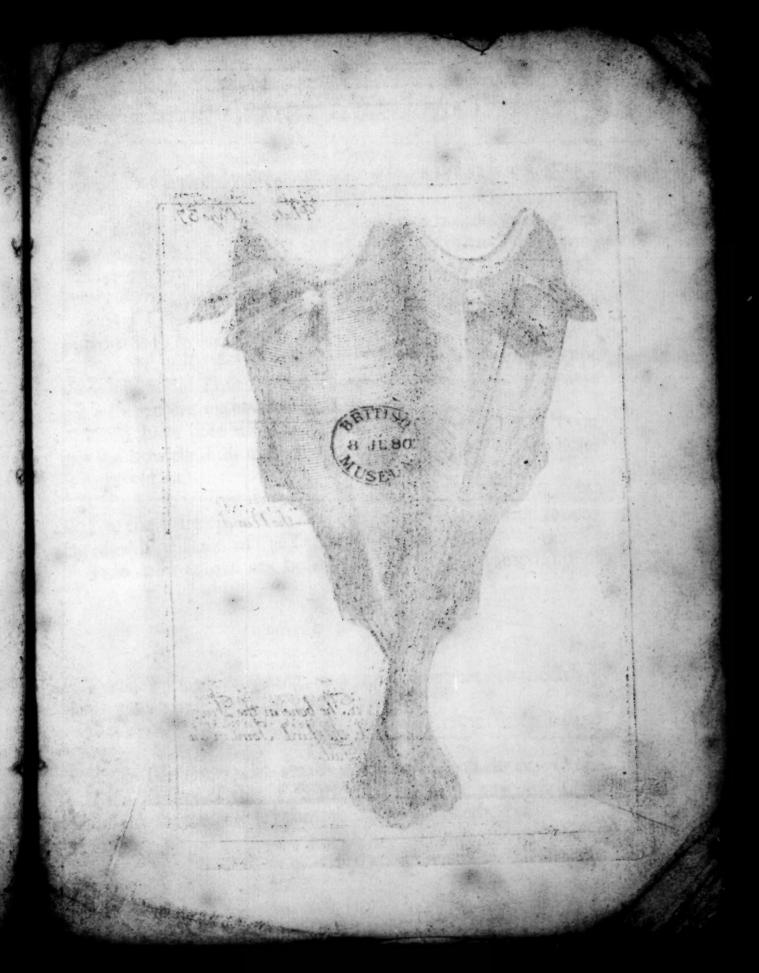
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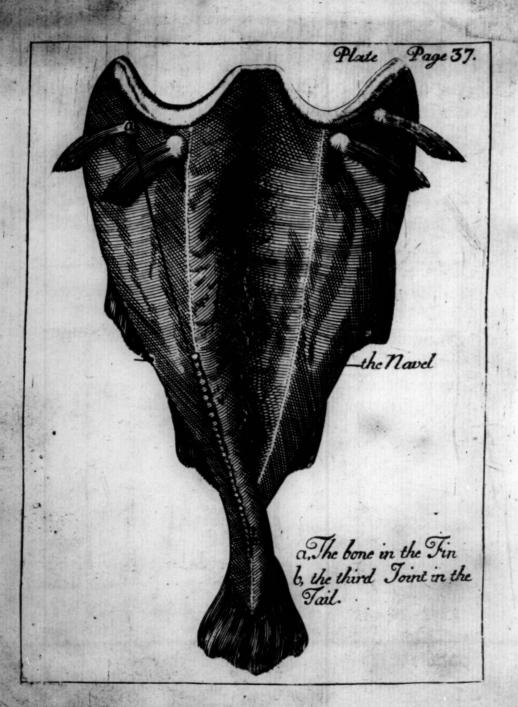
Dulliels will dure 120 wet or mad Cod.

heren or or element

	Cuftom and Excife.	- 1	Total Charge.		Ses.	W Salt I Bushel.	- 6:9			Inc.	bes.
Salt 2 Bushels.	Cuftom and Excife.	Value of 120 Cod.	Total Charge.	Debenture.	Profit by Debenture over the Charge of the Fift.	Salt 2 Bushels.	Cuftom and Excife.	Value of 120 Cod.	Total Charge.	Debenture.	Fifh Coff.

Mari	Dry	L	ing.	Q.		Mud Ling.						
+ Salt 2 Bushels.	Cuftom and Excife.	Value of 120 Ling.	Total Charge.	Debenture.	Fift Coft.	Salt 4 Buffels.	Cuftom and Excife.	Value of 120 Ling.	Total Charge.	Debenture.	Fifh Coff.	
Salt 14 Bushels.		Suftom and Excife.		Value of 9000 Herrings and Charges.		Empty Barrels 12.	rrin	Total Charge.	observed of the second	Dependure	Fish Cost.	
L. fh.	d. L	. Jh. d	L. 5	Sb.	d.	L. sh.	d. L.	Jh. d.	L. fi	b. d.	L. Sh. d.	





You see here the vast Advantage of a fishing Trade. The Debentures make the Price of Fish very small: Dry Cod of 24 Inches you have for 5 Pence Farthing the great Hundred. Upon mud Cod of same length, you have not only the great Hundred Fish for nothing, but also, by the great Debenture, you have a Profit for your Pains of 15 Shillings 9 Pence half Penny Sterl.

THIS Confideration, I hope, will induce People to im-

prove this fo great Bleffing.

In this Essay I have taken no notice of any Fish except these which the Law hath encouraged the Cure of, by granting a Debenture exceeding the Duties on Salt.

You have here also the Shape of a Cod-Fish, by which you can see how the Fish must be measured, and how far the Bone

is to be cut out.

THE Back is supposed to be up: Clap the End of the Gauge-Rod to the little upper Fin, marked (a); the other End touching the third Bone in the Tail in (b).

AND now it will not be improper to speak something of

Seath Fish.

THIS Fish, when young, is a great Support to the Islanders; they catch them in great Numbers.

WHEN old, they fell to very good Account for an Inland

Market.

You falt them with small Salt, just as you do dry Cod.
The Livers of this Fish afford the best of any Fish-Oyl.
It will not be amiss to say something of the Method of

Boyling Oyl.

Having such Kettles as your Business can afford.

ALL the while your Livers are boyling, be carefull in skiming well, which is the greatest Nicety, for there is no other Art in it.

You will know when it is free from the Dreg, no more Scum will rife.

THEN draw it off with your Ladles, and boil the Dregs again untill you can have no more clear Oyl.

IF you get any Seals or Whales, or Porpoices, or in short

any other oyly Fish, use the following Method.

Cur off the Speck, then cut it in very small Peices, put it in Fish Fats for some Time, untill it begin to melt.

AFTERWARDS take it out, and boyling it well in your

Kettles, skim off the Oyl.

You are to boil this Speck untill there remain no Oyl in it.

THE Oyl you boil again as long as any Scum rifes.

OBSERVING this, you cannot fail to have clear Oyl.

Your Barrels must be very tight, and the Heads well limed, for Oyl is amongst the most searching Liquids.



Clavis.

P. F. Polish Guilders or Florins.

Lib. Pound Weight.

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re

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ur

it.

li-

C. Hundred Weight.

L. The Character preceeding Sterling Money.

